



# SOUTH EASTERN SPECIAL EDUCATION

*Serving Clay, Crawford, Jasper, Lawrence, and Richland Counties*

**JILL KELLER - WEEMS, DIRECTOR**

## **SESE EXECUTIVE BOARD MEETING**

**Wednesday, September 14, 2016**

**SESE Central Office**

**Ste. Marie, IL**

### **TENTATIVE MINUTES**

The September meeting of the South Eastern Special Education Executive Board was held Wednesday, September 14, 2016 at 9:30 a.m., at the SESE Central Office in Ste. Marie, IL. Cathy Croy, Chair for the SESE Executive Board called the meeting to order at 9:30 a.m.

Members present: Monty Aldrich, Jackie Walker, Andy Johnson, Jeff Patchett, Josh Quick, Julie Kraemer, Larry Bussard, and Chair Croy.

Members absent: Joel Hackney, Doug Daugherty and Chris Long.

The agenda was presented for review. Patchett moved, seconded by Kraemer to approve the agenda. Roll call vote was taken with all present voting yea. Motion carried.

The consent agenda was presented for review. Bussard moved, seconded by Kraemer to approve the consent agenda. Roll call vote was taken with all present voting yea. Motion carried.

Walker moved, seconded by Quick to approve the First Reading of the recommended policy revisions. Roll call vote was taken with all present voting yea. Motion carried.

Robyn Payne, Technical Assistance Supervisor, presented updates on Therapeutic Crisis Intervention to the Executive Board. She indicated that staff are required to have a full refresher course every calendar year and physical restraint training has to be done every 6 months. Also, a procedure needs to be in place on restraints along with documentation. SESE has a form that is completed and sent home with the student. Director Weems stated that the documentation form has been approved by Brandon Wright, Attorney and that the Districts can also use this form.

At 9:49 a.m., Aldrich moved, seconded by Walker to go into executive session to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees and collective negotiations. Roll call vote was taken with all present voting yea. Motion carried.

At 9:52 a.m., Quick moved, seconded by Patchett to return to regular session. Roll call vote was taken with all present voting yea. Motion carried.

Patchett moved, seconded by Bussard to approve the employments and resignations as presented. Roll call vote was taken with Aldrich, Walker, Bussard, Quick, Patchett, Johnson, Croy, and Kraemer voting yea. Motion carried.

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The Executive Board acknowledged the Family Medical Leave of Absence requests for Beth Stundon, School Social Worker from August 22, 2016 and returning upon release from her medical doctor and Marcia Woodard beginning November 7, 2016 through November 21, 2016.

The case study evaluation report was reviewed.

Director Weems had each district update the list of personnel responsible for Rtl and SIS data.

Director Weems reminded the Executive Board there will be a SESE Overview Presentation on Thursday, November 3, 2016 at 5:30 p.m. at the SESE Central Office. There will be a working supper provided for any Governing Board Members and Executive Board Members who would like to attend.

Director Weems stated one item SESE has been dealing with this year is bedbugs. She is currently working with Attorney Brandon Wright on a procedure to address this issue.

Director Weems indicated she needed to schedule a meeting with the Strategic Planning Committee.

Director Weems also reminded the Executive Board that this is a negotiation year and the Negotiation Committee consists of Andy Johnson, Jeff Patchett, Larry Bussard, Doug Daugherty and Joel Hackney.

There being no further business, Patchett moved, seconded by Johnson to adjourn the meeting. Roll call vote was taken with all present voting yea. Motion carried. Time: 10:30 a.m.

  
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Cathy Croy, Chair

  
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Lori Davis, Recording Secretary