

**General Personnel**

**Exhibit - INVESTIGATION OF MISCONDUCT – Accused Student**

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Provide accused with the following information:

- I am conducting an investigation
- No conclusions have yet been reached
- Nature of complaint (Allegation, date, and time)
- Date of interview with complainant (**may** need to keep identity of complaining person confidential)

Do you have any reason to believe that the investigator(s) cannot be fair and impartial? \_\_\_\_\_

1. What occurred? (Discuss each specific allegation) \_\_\_\_\_

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2. List of documents that support statements of events \_\_\_\_\_

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3. Witnesses: \_\_\_\_\_

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Advise the accused:

- Do not retaliate against the complainant for bringing the complaint
- Do not have contact with the complainant
- Do not otherwise interfere with the investigatory process
- Explain relevant school policies

Interviewer

Position

Date