

**General Personnel**

**Exhibit - Request to Reprint or Adapt Material**

*On District letterhead*

Date

To: \_\_\_\_\_  
\_\_\_\_\_

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Please contact me at \_\_\_\_\_ if you have any questions. Thank you for your consideration.

\_\_\_\_\_  
School District Requestor (*please print*)

\_\_\_\_\_  
Email/Fax

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

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