

## STEP APPLICATION CHECKLIST

STUDENT: \_\_\_\_\_

SCHOOL: \_\_\_\_\_

The following items must be received for an application packet to be complete:

The student/parent complete:

- Application (with social security number and signature(s))
- Request and Consent for Release of Information
- Letter of Introduction
- Two Letters of Reference

- Each student is required to have two letters of recommendation completed. The forms may be included in the application packet or mailed directly to me.

The referring teacher completes:

- Student Vocational Information packet